Accounts Payable Automation

Save more time with automated data entry & order matching

Zetadocs Capture

AP automation that is ready to go

Zetadocs streamlines your AP processes with intelligent OCR, automated data entry and order matching – all ready to go for Business Central – so you can focus on what matters most.

Get started quickly with no rules or templates

Zetadocs uses Microsoft Azure AI Document Intelligence, that combines powerful OCR capabilities with deep learning models, to analyze and extract key fields and line items from supplier invoices – with no rules or templates to set up for each vendor.

Faster than typing

Zetadocs automatically captures key data included on vendor invoices and displays a preview of this information prior to creating purchase invoices or credit memos in Business Central – with the header and line information entered automatically.

Saves more time as you use it

Any changes made to the mappings between captured data values and a vendor, item or GL account in Business Central are always remembered by Zetadocs – saving you time in future with no need to manually lookup values again.

Fewer approvals

With automated matching of purchase invoice lines to related order lines, including an option to automatically create receipts, Zetadocs enables finance teams to pay invoices quickly without a second payment approval and lots of manual processing.

Easy access to original documents

Zetadocs archives original documents securely on Microsoft SharePoint Online 365, which are easily accessible via a FactBox shown on the Business Central page that displays the purchase record – enabling easy access across an organization.

Less manual administration

Zetadocs reduces the administrative effort of processing vendor invoices in several ways, including document OCR that is ready to use with no templates to maintain, automated filing of original documents and purchase order matching.

At a glance

Automated data entry with no templates or rules to set up and maintain

Intelligent OCR to extract purchase invoice data using Azure AI Document Intelligence

Data validation for automatically cross-checking captured information against Business Central records

Automated order matching for linking purchase invoices to orders and receipts in Business Central.

Reclaim valuable time associated with manual data entry and processing of vendor documents

Ease compliance and process management through automatic archiving and indexing of documentation

Seamless integration with Microsoft Dynamics® 365 Business Central and SharePoint in Microsoft 365.

Get it from Microsoft AppSource

Microsoft Azure

Technical Information

For details of supported platforms and other system requirements, please visit:
www.equisys.com/zdtechinfo

Features

Capturing documents with Zetadocs	Zetadocs Express	Capture Essentials & Plus	AP Automation
Drag & Drop files and store in SharePoint Online with links to Business Central	●	●	●
Configurable metadata for better indexing and filtering of documents in SharePoint		●	●
Configurable folders by (data/customer/type) to organize your electronic archive		●	●
Intelligent OCR* for extracting document data using Azure AI Document Intelligence – no templates to set up			●
Automated data entry* to save rekeying of vendor document information in Business Central			●
Data validation* that cross-checks captured information against Business Central records			●
Data mapping* changes always remembered for future processing (vendor, item, GL accounts)			●
Automated order matching* for linking purchase invoice lines to orders, with option to auto receipt the line items			●

* Requires a Zetadocs Capture Essentials or Plus licence and the AP automation add-on. Only available when using Business Central v14 or later.

Zetadocs